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Privacy Challenges for Process Mining in Human-centered Industrial Environments

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Abstract—Operators in industrial manufacturing environments are under pressure to cope with increasing flexibility and complexity of work. The automation of manufacturing requires operators to adopt new techniques and shifts the focus from low-complexity repetitive tasks to dealing with the execution of high-complexity tasks in cooperation with machines. The emergence of wearable technologies makes it possible to equip operators with miniaturized sensors that may be used to determine the physical and mental stress experienced by operators. Process mining technologies are suited to analyze such sensor data in the context of the manufacturing process with the ultimate goal of improving the operator’s well-being through re-organization of work and the work place. However, the storage and processing of such highly personalized data comes with many privacy challenges. Whereas there are many potential benefits, such as improve the work environment, there are also many justified reasons for operators to oppose the processing of their data. Apart from employee concerns, data protection regulations, such as EU GDPR (Europe’s General Data Protection Regulation), imposes many compliance challenges for the design of a process mining systems dealing with personal data. We contribute an analysis of the privacy challenges of using process mining on data recorded from sensorized operators in human-centered industrial environments. Guided by privacy research and the regulation imposed by the GDPR, we describe guidelines for privacy in process mining systems.

I. INTRODUCTION

The well-being of operators in industrial manufacturing environments is crucial to the success of organizations. Operators experience physical and mental stress due to increasing flexibility and complexity of work. Stressful situations and bad work practices should be detected and mitigated. Re-organization of the work processes or changes to the work place can be possible mitigation strategies. With the emergence of wearable technology [1], it is increasingly possible to equip the operator with sensors that may be used to detect such stressful situations. Moreover, sensors are ubiquitous in the industrial environment to steer the actual operations. Through trends like Industry 4.0 machines and sensors are increasingly connected and execution data is being stored [2]. This enables to capture the execution of activities on the shop-floor in the form of event sequences and correlated physiological sensor data from the operator. Such captured event data can be used by process mining technology [3], to provide an accurate view on what really happens on the shop-floor. This makes it possible to put detected stress situations in the context of work processes. Insights obtained can, then, be used to improve the work situation based on evidence.

However, a substantial obstacle in the acceptance of such data collection and processing are privacy concerns both among employees [4] and data protection regulations imposed by governments, such as the recently introduced EU GDPR (Europe’s General Data Protection Regulation) [5]. Privacy concerns have been raised since personal information was stored in databases and could be processed using computers [6]. However, since it is possible — through advances in the amount of storage and processing power available — to store and process virtually all information that might be of interest (Big Data), the right to privacy has been in the focus of public attention. The seemingly never ending collection of data by large corporations such as Google and Facebook has raised public awareness on privacy questions [7]. Therefore, when introducing process mining into human-centered industrial environments privacy should be considered as first-class citizen: Privacy should be introduced by design and not as an afterthought.

Whereas there has been plenty of research on what constitutes privacy [8]–[10] and it its role in information systems engineering [11]–[14], there is a clear gap in the research on privacy in the field of process mining. Since process mining analyses are often more interested in the organizational processes rather than individual people, personal data is not necessarily processed. However, when events include information about employees or customers, then privacy challenges appear. Specifically, if process mining is used to improve work processes with a focus on the well-being of operators, privacy challenges need to be addressed.

This paper contributes an analysis of the privacy challenges encountered when employing process mining in human-centered industrial environments. We introduce a concrete application scenario in which process mining is used to help analyzing the well-being of human operators. In the application scenario both data about the work executed and physiological signals of operators is collected (e.g., using data recorded in an intelligent environment). Guided by this scenario and regulations like the GDPR, we identify technological and organizational challenges for the application of process mining. Then, we describe a set of preliminary guidelines that are applicable to application scenarios in which process mining uses personal data and personalized support is provided.
The paper is structured as follows. Section II introduces background on privacy and process mining. Section III describes an application scenario of process mining and identifies privacy challenges. Section IV presents a set of guidelines and Section V concludes the paper and sketches future work.

II. BACKGROUND

We introduce background on privacy, process mining, and briefly review the related literature. First, we describe the basics of the right to privacy in the context of collection and analysis of (personal) data. Then, we look at the literature on process mining in industrial environments and existing work on privacy considerations in process mining analyses.

A. Privacy and GDPR

Privacy is generally considered the fundamental human right to be let alone and free from interruptions or intrusions. Information privacy is the right to have some control over how your personal information is collected and used. The focus on privacy has gained increasing attention over recent years due to the vast amounts of data that is constantly gathered by the systems that we use and how this data is used to provide services for us by various systems and service providers. The recent GDPR [5] has introduced changes to the privacy and data protection regulations which can have significant implications in the way we design our systems and treat the data that are used for providing services to our users. Many systems capture and use data pertaining to individual humans (data subjects) or personal data, with the intent of providing personalized services (e.g., the recommendations that pop up on web browsers).

The GDPR defines personal data as "any information relating to an identified or identifiable natural person (data subject)". The requirements for anonymization or pseudonymization are enhanced and require that personal data is processed with the aim to irreversibly prevent the identification of the individual to whom the data relates to. The GDPR provides new rights to the data subjects where they now have control of their data, improving data transparency and empowerment of data subjects.

The GDPR is focused on the protection of personal data, not merely the privacy of personal data. The protection of personal data and the privacy of personal data are not the same; data protection is about securing the data against unauthorized access while privacy of data is about authorized access, such as who has it and who defines it. Data protection is a technical issue while data privacy is a legal issue. The distinctions between the two concepts are important to understanding how one complements the other. It is important to understand that data protection is essential to ensure data privacy; i.e., if someone has unauthorized access to the data, then privacy cannot be guaranteed. For example, when someone uses a credit card in a shop, she trusts the shop and the payment system to protect their data from unauthorized access (e.g., criminals). At the same time, she trusts the shop to honor data privacy by not misusing the information even though they have access to it. Data privacy, thus, goes beyond technological solutions into the softer aspects of an organization such as trust in the organization.

The GDPR requires privacy-by-design, which calls for the inclusion of data protection from the onset of the designing of systems, rather than an addition. This implies considering privacy of users and data protection to ensure privacy and trust as a part of the design, along with other design aspects such as the functionality, performance and user interface. It also emphasizes the importance of considering it throughout the life-cycle of the system from conception to the design, development, deployment and maintenance. In summary the GDPR introduces the following new elements.

- **Location** — GDPR applies to all organizations who controls or processes personal data of data subjects residing in the EU, regardless of their location.
- **Penalties** — Under GDPR organizations in breach of GDPR can be fined up to 4% of annual global turnover or 20 Million (whichever is greater).
- **Consent** — Consent must be clear and distinguishable from other matters and provided in an intelligible and easily accessible form, using clear and plain language. It must be as easy to withdraw consent as it is to give it.
- **Breach** — Notification is mandatory, where a data breach is likely to result in a risk for the rights and freedoms of individual.
- **Data Controller and Data Processor** — A controller is the entity that determines the purposes, conditions and means of the processing of personal data, while the processor is an entity which processes personal data on behalf of the controller. Data controllers and processors must involve the Data Protection Officer (DPO) as relevant.
- **Data Protection Officer** — Organizations have a bigger responsibility to assess the impacts of the privacy implications of processing personal data. The role of a DPO is not mandatory except when the data processing operations require regular and systematic monitoring of data subjects on a large scale, or when special categories of data or data relating to criminal convictions and offenses are processed. The main tasks of the DPO are to inform and advise the data processors and controllers and to monitor compliance with the GDPR. [15]
- **GDPR** gives several new rights to the data subjects:
  - **right to access** — to obtain from the data controller confirmation as to whether or not personal data concerning them is being processed, where and for what purpose. Further, the controller shall provide a copy of the personal data, free of charge, in an electronic format.
  - **right to portability** — to receive the personal data concerning them, which they have previously provided in a 'commonly use and machine readable format’ and have the right to transmit that data to another controller.
event logs
rights to be forgotten
right to oppose processing
Privacy-by-design

The two main types of process mining are: process discovery and conformance checking. Process discovery aims to automatically discover accurate process models from event logs, e.g., to detect how work is actually performed and to reveal workarounds. Conformance checking aims to compare the real process execution with existing de-jure models, e.g., to pinpoint deviations and project information about the execution onto a process model.

In the context of human-centered industrial environments, several processes are worth analyzing using process mining. Typical candidates for activities are, e.g., the individual assembly tasks performed by operators and logistical activities around the supply with parts and materials. However, data sources are not limited to the execution of activities. It is possible to fuse sensor data from wearable device and machines (e.g., in an intelligent environment) together with the execution of work activities and overlay sensor data with a discovered process model. Furthermore, automatic reasoning techniques can be applied to detect undesired situations such as mental or physical stress encountered by operators. Such events can also be used as input for process mining. For example, in [16, 17] the behavior of workers is used to determine their workload.

Despite this opportunity, compared to other fields only little research has been conducted on the application of process mining in industrial environments such as manufacturing. In [18] a Supervisory Control and Data Acquisition (SCADA) system is analyzed based on artificial data with the goal of explaining production shut-downs. Similarly, in [19] the general applicability of process mining in logistics is shown, also by using artificial data. In [20], several process discovery algorithms are compared on event logs from a coffee machine manufacturing company. Unfortunately, no process models are shown. In [21] a process discovered from data about media manufacturing is presented. Finally, the work in [22] is an example that contextual factors can also be used. In this case the manufacturing cost was predicted using a method based on process mining. Thus, the application of process mining in industrial environments is promising, yet more research is required.

C. Privacy in Process Mining

As motivated earlier, one very important aspect in the application of process mining is privacy. Already in 2012, the Process Mining Manifesto [23] stated that event logs of the highest quality should address privacy and security considerations adequately and the development of privacy-preserving process mining methods would be required for cross-organizational mining [23]. Liu et al. consider the privacy of internal event logs and process models in a cross-organizational process discovery setting [24]. A few very valuable guidelines for the privacy-aware application of process mining, from a practical viewpoint and mainly in a consulting context, are given by Rozinat et al. in [25].

Thus, very little research has been conducted on the privacy challenges faced by organizations that want to employ process mining.
mining methods in a privacy-aware manner. Moreover, in the light of the GDPR regulations and its increasing relevance, privacy cannot be seen merely as a problem of event log data quality, in the context of a cross-organizational setting, or as a problem for external consultants. If personal data is involved in the analysis, which is very likely to be the case if individual operators can be identified, additional organizational processes and technological solutions around the processing of the data are required. In the areas of Big data and data mining the privacy challenge has been long recognized [26].

A large stream of computer science research is concerned with the development of privacy-preserving algorithms [27], methods like differentiable privacy [28] and homomorphic encryption are possible algorithmic solutions. Another related research perspective is how to use result from data analytics responsibly. In [29] an overview and practical guidelines are given. There has also been research on general engineering strategies to build information systems that are aware of privacy challenges both on a technological and an organizational level [11], [12], [14].

One could argue that privacy considerations in process mining are similar to those in the works just described. However, the specific input to process mining, event logs, and the fact that we consider the personal data of operators in an industrial environment warrants a discussion that is specifically aimed at process mining in our scenario. Using both highly sparse, sequential log data with timestamped events and sensor data from wearable sensors is challenging from a privacy viewpoint.

### III. PRIVACY CHALLENGES FOR PROCESS MINING IN HUMAN-CENTERED INDUSTRIAL ENVIRONMENTS

There are many benefits that may be reaped by applying process mining methods to the collected data derived from personal data. For example, improvements to the work environment and the way of working may reduce the physical and mental stress of operators. However, the storage and processing of such personalized data comes with many privacy challenges. There may be many justified reasons for operators to oppose the processing of their data. Operators may fear that collected data may compromise their career progression or may not be suitably protected against access from adversaries. As previously described, regulations like the GDPR put the data subjects (here the operators) in control of their data. This leads to both technological and organizational challenges for using captured data containing personal data that can be associated to a particular individual.

#### A. Prototypical Application Scenario

We identify privacy challenges for process mining in a human-centered industrial environment and illustrate them based on the data flow in the prototypical application scenario of process mining that is shown in Figure 2. In this scenario, we consider a process mining system\(^1\) in which data flows through six distinct stages: data source, data capture, primary use, data storage, secondary (re)use, and data removal. Thus, we analyse the flow of the data from the time it is captured at its source to its removal from the system.

1) **Data Source:** In the application scenario, we envision three main sources for data that is used for process mining: data coming from machines, data originating from operators, and data cross-referenced from information systems. Clearly, data that originates directly from operators and their actions may be categorized as personal data.

2) **Data Capture:** Data is captured by sensors from both machines (e.g., operational parameters) and operators (e.g., wearables or manual registration), by systems supporting the task execution (e.g., manufacturing execution systems), and by systems logging incidents. Sensors record physiological parameters of operators (e.g., heart-rate, blood pressure, movement, etc.) or operational parameters of machines.

3) **Primary Use:** The primary use of the captured data – besides for operational purposes such as task management – in our application scenario is the application of real-time process mining methods (online process mining) that directly support the operator’s work. To apply process mining methods, we need to combine data coming from sensors together with data from the task management (i.e., execution and incident events). Moreover, some of the low-level sensor data needs to be aggregated and abstracted to form higher-level events that can be used in process mining. For example, high-frequency data from multiple sensors can be combined with other contextual data (e.g., task execution) to assess whether the operator is stressed. Machine learning methods or complex event processing engines may be used to this end.

In this stage, mainly methods for predictive process mining that give operational support to the operator are used. Several predictive process mining that could be applied have been proposed: queue delay prediction [30], remaining processing or service time prediction [31], [32], prediction of the most likely next activities [33], and compliance prediction [34], [35]. In the context of a human-centered industrial environment, these

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\(^1\)The same applies to data used by a consultant in an ad-hoc manner.
At this stage, the personal data is privacy-by-design. Data minimization is a core principle of any approach to ensure privacy. For example, the GDPR states as principle that data shall be "adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (data minimisation)" [5]. Here, we refer to the technological challenge of how to minimize the storage and processing of personal data while still being able to draw conclusions. In the process mining application scenario, personal data may be processed on two levels: (1) the sensor signal level, which captures physiological signals of operators and (2) the timestamp and work sequence level, which captures the timing and ordering of the work done by operators. Whereas the privacy issue regarding physiological data is clear, the problem of capturing timing and sequence of executed work may be less obvious. From such data it may not be possible to directly identify a single operator. However, for complex processes the sequence of activities is very sparse\(^2\). Such sparse data — which is the core data source for process mining — is at risk of re-identification by using limited knowledge about the operator even if personal identifiers have been removed [39], [40]. The challenge is how to limit the possibilities of such re-identification while still being able to use it for process mining.

2) Aggregation Challenge: One option to address the minimization challenge would be to avoid processing data at the level of individual operators. After all, the goal of applying process mining is to increase the well-being of operators through improvement of the overall process. However, aggregating data may remove the possibility to give personalized support to individual operators in a real-time fashion. Thus, a possibility would be to limit the individual data processing to the primary use stage and only retain aggregated data thereafter. The challenge is how to aggregate event data such that privacy is guaranteed. We are not aware of research in the context of sequence mining [41], which faces a similar problem.

3) Data Removal: Data is permanently removed from the data storage and not available for analysis anymore. Aggregated data, e.g., indicating the most frequent process variants and mean processing times and stress levels may be retained for comparison. However, the raw data is deleted.

This application scenario exemplifies the prototypical flow of the data, i.e., the transitions in the life-cycle of data and possible ways to use data for process mining. Based on it we now identify technological and organizational challenges that organizations face when attempting to ensure privacy while still being able to conduct process mining towards meeting business goals of the organization.

B. Technological Privacy Challenges

We identified the following technological challenges when applying process mining to data captured in the chosen application scenario. Technological challenges have an impact on how to achieve privacy-by-design or privacy-by-architecture [11], [12]. Note that these challenges need to be addressed by all the systems in our application scenario that handle data for transfer, storage and processing [11].

1) Minimization Challenge: Data minimization is a core principle of any approach to ensure privacy. First, they may help to prevent incidents related to work safety (e.g., skipping of safety checks). Second, they might reduce stress due to overworking (e.g., early prediction that performance goals cannot be met). Third, they can help to organize the work in better ways (e.g., by pro-actively monitoring predicted stress levels).

4) Data Storage: If used for more than its primary purpose the personal data needs to be stored. Storage may be provided through a database or in the form of event log files. The duration of storage depends on the envisioned secondary use of the data.

5) Secondary (Re)use: At this stage, the personal data is used in ways that do not affect the operator in the short-term and, thereby, it is difficult for the operator to realize the full implications at the time of consent. As an example, one may determine key characteristics to form a worker profile to be used in future recruitment of workforce, but this same worker profile can determine whom should be phased out of the existing workforce. When using process mining technology, there are two options: (1) to consider a product- or product-line-centric view on the data and discover end-to-end process models that include all activities conducted to produce a single product; or (2) to consider all the activities executed by a single operator on a specific day as a process instance. The first view could reveal undocumented workarounds and re-work. The second view would reveal how the work of operators is organized. When enriching the event log with personal data (e.g., the stress level of the individual operator) it is possible to annotate discovered models with aggregated indicators for physical and mental stress of the operator (Figure 3), which reveals the “pain points” in the work. This allows to use data-aware discovery techniques such as [36], [37] to reveal stressful situations in the context of the process. Moreover, conformance checking methods [38] could be used to check for deviations between existing work documentation and the real execution. This could reveal gaps in the work documentation or compliance issues.

6) Data Removal: Data is permanently removed from the data storage and not available for analysis anymore. Aggregated data, e.g., indicating the most frequent process variants and mean processing times and stress levels may be retained for comparison. However, the raw data is deleted.

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\(2\) Already a process with 10 concurrent activities can be executed in

\(10! = 3,628,800\) different sequences [3].
3) **Traceability Challenge:** Regulations like GDPR require that data subjects need to provide consent for processing their data (*right to consent*). Moreover, they should also be able to retrieve their personal data (*right to access*) and remove it on request (*right to be forgotten*). The right to access is aimed more towards data of end-user of services such as provided by Google and Facebook. Nevertheless, it is important for organizations to be able to trace data through its life-cycle from the point it is captured until removal from their systems. A by-product of being able to trace back the origins of data that is used in a process mining analysis, is that it can build trust in the findings [25]. Since data is often fragmented across a wide variety of systems [42], providing traceability is an important challenge.

4) **Monitoring and Transparency Challenge:** Closely related to the traceability challenge, but from a different angle, is the challenge to monitor the actual usage of data. There need to be suitable technological solutions that monitor how stored data is used and whether its usage still complies with the initial purpose and the consent given by data subjects. In the process mining context this is particularly challenging since it is often used as exploratory tool for which the exact analysis goals are not pre-determined [43]. In contrast to the automatic processing of data for a pre-defined goal, e.g., classifying abnormal situations, which run largely automatically after an initial design phase, both design and execution of a process mining analysis are largely manual activities. Technological solutions would need to track who did what with the data and prevent data from escaping the monitoring capabilities of the system. For example, the often-available export functionality would defeat the purpose of such monitoring system and require other organizational measures.

5) **Deletion Challenge:** An important underlying premise of the GDPR is to give full control of the personal data to the owner, which in our case would be the operator. This means that the right to delete needs to be supported, but such action is non-trivial due to the ramifications of the impact that depends on the processing stage of the personal data. In the capture stage, the removal will limit the primary use and thereby reduce the benefits that the operator would get. The impact is also reduced to ensuring a satisfying user experience so the operator is aware of the implications. Should the personal data be used for its primary use, then the impact is considerable depending on how the data was processed and whether aggregation operations were carried out. The challenge needs to take into account the organizational processes and agreements with the operator as the deletion may not be possible in many circumstances where successful rollback is unfeasible, so it is crucial to ensure that an acceptable level of anonymity is achieved by the end of the primary use. However, even if it is possible to delete after processing, one is faced with organizational challenges where deletion may lead to a risk in operations (e.g., in the context of health and safety).

### C. Organisational Privacy Challenges

Not all aspects of privacy can be ensured by technology alone. We identified the following five organizational challenges for using process mining.

1) **Consent and Purpose Challenge:** A central concept of the GDPR is the *consent* that needs to be asked for to process personal data. Consent needs to be retrieved before processing data and the option to withdraw consent must be readily available at any time. Very related to retrieving consent for the processing of personal data, is the challenge of defining the *purpose* of the collected data. When asking for consent, the purpose of processing needs to be clear to the operator. Clearly defining the purpose of data collection is specifically challenging for process mining since it is often conducted in an explorative fashion [43] in which multiple analysis iterations and multiple data collection rounds are needed to provide real value. Moreover, the GDPR requires that the purpose needs to be presented in a form understandable for the operator. A challenge is how to present the implications of sharing their data for process mining in a legible form.

2) **Trust and Acceptance Challenge:** The adoption of GDPR will bring to the forefront the trust relationship between the operator and the organization. The real issue is not the capture and processing of personal data, but understanding the purpose of the primary and secondary use of the data, and most importantly whether such usage may be detrimental to the interests of the operator (e.g., career opportunities are stunted or more dramatically, the loss of employment). Addressing successfully the consent and purpose challenge will be an important step towards building trust in the organization, but ultimately, the operator needs to believe they are in control of their personal data and this requires transparency and accountability, form both the organization and the operator. However, some organizational processes raise technological challenges as giving full control of the personal data implies the ability of deleting it at any point in time or determining who has access to it.

3) **Privacy vs. Benefits Challenge:** The easiest option to ensure privacy is to avoid the collation of personal data altogether; however, without the necessary data, one cannot apply process mining with a particular purpose. Therefore, within the industrial context that we are addressing of an operator working on the shop-floor, there will always be a trade-off between privacy and benefits of sharing personal data. Naturally, the trade-off is not one-sided, but rather consists of a negotiation between an organization and the operators with regards to what benefits to consider. In any case, ensuring that operators understand the trade-off and have a voice in the negotiation is an important step towards addressing the trust and acceptance challenge.

4) **Auditing Challenge:** GDPR requires organizations to provide options for auditing of their processes that are related to the processing of personal data. So, it needs to be clear which process mining activities have been conducted and the full process from data capture to data removal has to be
Mitigation: There are two dimensions to this challenge: detection and mitigation. Detection requires organizations to have the necessary mechanisms to recognize when security breach takes place and to quickly characterize precisely how it happened along with the impact assessment of the breach may cause. The successful analysis relies heavily on how the organization addresses the traceability, monitoring and auditing challenges. The other dimension of the challenge to consider is mitigation — what to do once a breach has taken place. Addressing how to prevent the breach may have wide implications that require restructuring the processes and systems in place, which in turn imply an investment cost that may be considerable. However, more importantly from the privacy perspective, is the speed and manner of disclosure with regards to the breach, taking into consideration that the perception of how it is handled my deteriorate or increase trust and acceptance by the operators. To compound the difficulty of how to address the challenge, one needs to acknowledge that cyber security in the manufacturing domain remains in its infancy.

We identified ten privacy challenges for process mining on personal data of operators. Whereas we believe to have covered the most important challenges in the described application scenario, this list should be seen as an initial proposal. Clearly, there are further challenges and their importance depends on the concrete scenario in which process mining is applied.

IV. GUIDELINES FOR PRIVACY-AWARE PROCESS MINING BASED ON THE GDPR

We present a set of privacy guidelines in Table I for each of the privacy checkpoints that were identified in the application scenario for process mining (Figure 1). The guidelines are based on requirements imposed of the GDPR, work on privacy design strategies [12] and privacy design patterns [14] from software engineering as well as the requirements described in [13]. The guidelines may serve as a basis for the design of a system that incorporates process mining. We acknowledge that these guidelines are merely a starting point for actual design requirements and we do not claim that Table I is complete. Some of the guidelines may be in conflict with each other, e.g., the recommendation to anonymize data may be in conflict with the traceability.

V. CONCLUSION

We introduced privacy and the GDPR in the context of process mining for human-centered industrial environments. Based on a concrete application scenario (Figure 1), we identified five technological and five organizational privacy challenges for the design of process mining systems and their application in practice. Furthermore, we presented several privacy guidelines for each of the privacy checkpoints of the assumed system that should be followed in its design and usage. This paper is a first proposal of privacy challenges for a concrete process mining application scenario.

| TABLE I |
| PRIVACY GUIDELINES FOR USING PROCESS MINING IN HUMAN-CENTERED INDUSTRIAL ENVIRONMENTS. |
| Data Capture | Inform operator (data subject) which data is collected. |
| | Inform about the duration of storage. |
| | Inform about the possibility for data removal and withdrawal of consent. |
| | Inform how data from several sources is combined. |
| | Obtain consent from the operator for collecting data. |
| | Provide for privacy control and traceability of data. |
| Primary Use | Inform which real-time analysis will be conducted. |
| | Inform clearly about the risks and benefits of the envisioned analysis to build trust. |
| | Inform that the service cannot be provided without access to the data. |
| | Provide an option for the operator to delete data, at any point during or after the service. |
| | Aggregate the data to a suitable level of abstraction directly after usage. |
| Data Storage | Inform what the data is used for beyond the primary, real time use for the specific service(s). |
| | Obtain consent from the operator for secondary use of the data. |
| | Provide the option to determine how long the data can be stored for. |
| | Provide the option to determine who has access to the data that is stored and obtain consent as necessary. |
| | Anonymize unnecessary personal data with a suitable method before storing it. |
| | Encrypt the data while it is stored. Consider putting the operator in control of the encryption (client-side encryption). |
| Secondary Use | Inform which secondary service the data will be used for. |
| | Inform if the data is aggregated with other data. |
| | Inform if the data is re-used in a manner that is not informed to the user previously. |
| | Inform if the data is exported or shared with a 3rd party. |
| | Obtain consent from the operator for secondary use of the data. |
| | Provide option for the operator to review the results obtained. |
| Removal | Provide an option to delete data, at any point during, at the end of or after a service (from storage). |
| | When data is deleted, ensure all information pertaining to the data are deleted, i.e., consider how to deal with analysis results obtained etc. |

As future work, several directions are worthwhile pursuing: (1) the guidelines should be refined in a concrete process mining context and their usefulness be evaluated by testing the envisioned process mining system in real factories; (2) the challenges and guidelines could be generalized towards other application scenarios; and (3) the impact of designing a system in a privacy-aware manner on the acceptance among operators should be researched.

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